



## **FUNCTIONS AND EVENTS**

Does your special event deserve to be treated with the upmost care and efficiency? Here at the Palace Hotel we strive to treat your event as if it were our own.

The Palace Hotel has two unique rooms available for functions seven days a week. Catering for occasions such as 21<sup>st</sup>, 30<sup>th</sup> birthdays, engagement parties, work break-ups, sporting club functions and business lunches, we look forward to hosting your special event.

Please do not hesitate to contact us during business hours 10am – 5pm Monday through to Friday.

Contact: The Manager on Duty  
E-mail: [palace.hotel@alhgroup.com.au](mailto:palace.hotel@alhgroup.com.au)

Phone: 9813 3566  
Fax: 9882 3402

Address: 893 Burke Road  
Camberwell 3124

Internet: [www.palacecamberwell.com.au](http://www.palacecamberwell.com.au)

## **THE FUNCTION ROOMS**

We have two function rooms available for hire.

### **The Private Bar**

Hire cost - \$300

Capacity - 10 > 80 patrons.

Features - Own bar, Toilets, Dance Floor, Lighting and Sound System.

### **The Burke Bar**

Hire cost - \$300

Capacity - 80 > 200 people

Features - Own bar, Toilets, Dance Floor, Lighting and Sound System.

What you get when hiring one of our function rooms:

- A choice of two function rooms (minimum numbers apply to Burke Bar)
- Professional Staffing
- Full bar facilities (No BYO)
- Professional in House Crowd Control
- Set up/Clean up

We can set up a bar tab for your function or your guests can buy their own drinks at the bar

If required a tea & coffee facility can be provided for your function at an additional charge of \$80.

All guests must provide photo identification on request, all guests must be over the age of 18.

Your guests are required to adhere to our dress code as a minimum. The dress code is neat casual; No thongs, singlets or caps (unless it's a themed party).

## **ENTERTAINMENT FOR YOUR FUNCTION**

The Palace Hotel offers a wide range of entertainment options for your function we can arrange the following

- DJ's playing your favourite tunes
- Soloists, Duo's or Trios
- Background Music
- Guest Speakers
- Decorations

**Decorations Contact:**

Dads Party Shop  
Ph: 9763 3844

**DJ Booking Contact:**

Progressive Entertainment  
Colin LaFrank  
9703-0121  
[www.progressiveentertainment.com.au](http://www.progressiveentertainment.com.au)

**Band Booking Contact:**

Australian Entertainment Services  
Paul Moger Ph: 03 9481 7100 or Mobile:0413 944 384

If you wish to provide your own entertainment we ask that the performer provide all equipment necessary for the performance.

If you own an IPOD you are more than welcome to use it for your function. Please let us know so we can assure we have the right leads to connect it up to our sound system.

## **Terms and Conditions**

### **Booking**

A booking is only confirmed upon payment of the \$300 room hire fee and completion of the Palace Hotel booking form. There is no responsibility on Palace Hotel staff to hold a tentative booking and refunds cannot be given for cancelled bookings.

### **House Policy**

We do not take bookings for 18<sup>th</sup> birthdays.  
All function guests are subject to being checked for age identification as in line with standard hotel policy.  
If the type of function is not conveyed at the time of booking the Palace Hotel is under no obligation to hold the function and will retain all deposits.

### **Payment**

The balance of your function is required by cash or credit card at the conclusion of your function. The expected number of guests is to be confirmed one week prior to your function.

### **Insurance**

The Palace Hotel will take no responsibility for any loss of items left in the function rooms prior to, during or after the function. The client is also financially responsible for any damage or theft of fixtures or fittings incurred during a function.

### **Security**

The Palace Hotel reserves the right to request that any guest displaying objectionable behaviour vacate the premises immediately.

## **FINGERFOOD**

We offer a broad finger food menu for you to choose from. Each platter is limited to one variety of fingerfood.

### **Fingerfood Calculator**

From our past experience we recommend the following amounts of finger food for your function;

60 guests – 4 platters

80 guests – 6 platters

100 guests – 8 platters

### **Basic Selection \$70** – served on 40cm<sup>2</sup> platters

- B.1 Spinach and ricotta triangles
- B.2 Cocktail spring rolls
- B.3 Cocktail samosas
- B.4 Mini quiche
- B.5 Mini pizzas
- B.6 Party pies
- B.7 Party sausage rolls
- B.8 Sweet chilli chicken tenders
- B.9 Chicken dim sim
- B.10 Fruit patter

### **Gourmet Selection \$70** – served on 28cm<sup>2</sup> platters

- G.1 Fish Cocktails  
Bite size pieces of fish fillet in a lite golden tempura batter
- G.2 Japanese Prawns  
Premium prawns coated in a Japanese crumb
- G.3 Salt & Pepper Calamari  
Tender pieces of calamari dipped in an authentic style salt & pepper batter
- G.4 Assorted California Rolls
- G.5 Flame Grilled Meat Balls  
Marinated in hickory smoked bbq marinade
- G.6 Garlic and Herb Chicken Balls  
Served with garlic and chilli aioli